

Dear Parents/Carer

The Importance of Punctuality and Attendance to lessons in school

As part of our continued commitment to providing the best educational experience for your child, we would like to emphasise the crucial role that punctuality and consistent attendance to lessons play in their academic success and personal development.

Punctuality

Arriving at school and to lessons on time each day is not only an essential part of your child's education, but also fosters important life skills such as responsibility, time management, and respect for others. When students arrive on time, they are able to fully engage in lessons from the start, ensuring that they do not miss out on vital instructions, class discussions, and learning. In contrast, lateness disrupts not only the student's own learning but also that of their peers, creating avoidable distractions for both teachers and students.

Truancy

Regular school attendance is equally critical. Missing school, whether due to truancy or other reasons, can significantly impact on your child's academic achievements. Research has shown that students who attend school consistently, are more likely to achieve better grades. They build strong social skills, and develop a sense of responsibility that will benefit them throughout their lives. Truancy, on the other hand, is linked to an increased risk of academic underachievement, behavioural issues, and disengagement. Furthermore, truancy causes significant disruption in corridors and around the school site. This has a detrimental impact on the calm environment we strive to achieve as well as the quality learning experience that all our students are entitled to.

To further support our students, we have set clear policies regarding punctuality and truancy, in consultation with staff and students. These will take effect from Monday 18th November. We will be monitoring punctuality and truancy closely in line with our new policy in order to promote a respectful and calm environment for our students to flourish. If your child experiences any difficulties related to punctuality or truancy, please do not hesitate to contact your child's tutor, assistant head of year or head of year. We are here to work together to ensure that your child's education remains a priority.

Please find attached a document explaining the punctuality and truancy process for you to familiarise yourself with our expectations moving forward.

Thank you for your continued support and for working in partnership to embed a positive and productive learning environment.

Yours sincerely,



Fay Crellen
Deputy Head